

## **8-3 Entrance, Tuition Fee Waiver and Deferred Payment**

### **■ Entrance Fee Waiver and Deferred Payment**

This is a system to waive all or half of the entrance fee or defer payment in the case of students who have special circumstances that make it extremely difficult to pay the fee, as determined through a screening.

### **■ Application of Entrance Fee Waiver**

#### **1. Eligibility to Apply for an Entrance Fee Waiver**

##### **<Undergraduate>**

(1) Individuals for whom it has been recognized that payment of the entrance fee is extremely difficult due to the death of the individual who was the main provider of school expenses for the student entering the undergraduate program (school expenses provider), in cases in which the death occurred no more than 1 year prior to the student's entrance

(2) Individuals for whom it has been recognized that payment of the entrance fee is extremely difficult due to the student herself or the school expenses provider being the victim of a flooding or wind disaster, in cases in which the disaster occurred no more than 1 year prior to the student's entrance

(3) Cases that are similar to either 1 or 2 above, and which the University president has deemed suitable reasons

\* There are restrictions on eligibility to apply for an undergraduate entrance fee waiver. See the application guidelines for details.

##### **<Graduate>**

(1) Individuals for whom it has been recognized that payment of the entrance fee is difficult due to financial reasons, and who have displayed excellent academic performance

(2) Individuals for whom it has been recognized that payment of the entrance fee is extremely difficult due to the death of the individual who was the main provider of school expenses for the student entering the graduate program (school expenses provider), in cases in which the death occurred no more than 1 year prior to the student's entrance

(3) Individuals for whom it has been recognized that payment of the entrance fee is extremely difficult due to the student herself or the school expenses provider being the victim of a flooding or wind disaster, in cases in which the disaster occurred no more than 1 year prior to the student's entrance

(4) Cases that are similar to either 2 or 3 above, and which the University president has deemed suitable reasons.

\* Even if the student is not eligible to apply for an entrance fee waiver, she may be eligible to apply for deferred payment of the entrance fee as indicated below.

#### **2. Eligibility to Apply for Deferred Payment of Entrance Fees**

##### **<Undergraduate and Graduate>**

(1) Individuals for whom it has been recognized that payment of the entrance fee by the deadline is difficult due to financial reasons, and who have displayed excellent academic performance

(2) Individuals for whom it has been recognized that payment of the entrance fee by the deadline is difficult due to the death of the individual who was the main provider of school expenses for the student entering

the undergraduate or graduate program (school expenses provider), in cases in which the death occurred no more than 1 year prior to the student's entrance

(3) Individuals for whom it has been recognized that payment of the entrance fee by the deadline is difficult due to the student herself or the school expenses provider being the victim of a flooding or wind disaster, in cases in which the disaster occurred no more than 1 year prior to the student's entrance

(4) Other cases in which it is judged that there are unavoidable circumstances

### **3. Period of application form distribution and application**

#### **(1) Period of application form distribution**

From early in February to the last day of application period

#### **(2) Period of application**

From the date of the results to the last day of enrollment procedure

\* Please contact the University if going through the enrollment procedure other than in March.

\* Students who have already paid the entrance fees are not eligible for Entrance Fee Waiver and Deferred Payment.

\* Since the application of entrance fees in 2007, the application forms can be downloaded through Web page only during the period of application form distribution.

### **4. Announcement of the results**

The results are mailed around early in June (for the students, who enroll in the university in October, the results are mailed around early in December) by return envelope submitted with the application documents.

### **■ Tuition Waiver and Deferred Payment**

This is a system to waive all or half of tuition or defer payment in the case of students for whom it has been recognized that payment of tuition is extremely difficult due to financial reasons, and who have displayed excellent academic performance, as determined through a screening every half year.

#### **1. Eligibility to Apply**

Individuals who are either undergraduate or graduate students at Ochanomizu University, for whom it has been recognized that payment of tuition is difficult due to financial reasons, and who have displayed excellent academic performance.

\* As a rule, individuals who have exceeded the minimum length of the course of study (excluding periods of leave of absence from school) are not eligible for waivers. However, this does not apply to individuals recognized as having special circumstances.

### **2. Period of application form distribution and application**

#### **(1) Period of application form distribution**

**First semester:** From early in February to the last day of application period

**Second semester:** From early in August to the last day of application period

## **(2) Period of application**

**First semester:** From March 1 to March 31 (excluding Saturdays, Sundays, and national holidays)

(Students can apply for Deferred Payment until April 10)

**Second semester:** From September 1 to September 31 (excluding Saturdays, Sundays, and national holidays)

(Students can apply for Deferred Payment until October 9)

\* Students who have already paid the tuition are not eligible for Tuition Waiver and Deferred Payment.

## **3. Announcement of the results**

**First semester:** around early in June

**Second semester:** around early in December

\* Details are posted on the bulletin board.

## **4. Tuition payment by applicants for entrance fee and tuition waivers**

(1) If you have applied for a tuition waiver/deferred payment, tuition will not be withdrawn until the results are determined.

(2) If your application for a tuition waiver was rejected, or you were granted a waiver for half the amount, and have not applied for deferred payment, tuition will be transferred (automatic withdrawal) from your designated bank account on the designated date. (If you have not applied for a bank transfer, you will be required to deposit the applicable amount in the bank account specified by the University.) Details will be provided with the notification of the waiver decision.

(3) If you have been granted deferred payment, please be aware that tuition will not be withdrawn from your designated bank account even if you have applied for a bank transfer (automatic withdrawal). You will be required to deposit the applicable amount in the bank account specified by the University, no later than the final day of the deferment period. Details will be provided with the notification of the deferred payment decision.

(Inquiries regarding payment of tuition: Finance and Accounting Phone: 03-5978-5119; Main Building, Room 114)